



FORWARD PLAN

16 January 2012 - 14 May 2012

Produced By:

**Democratic Services
City of York Council
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CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 552061

CABINET FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Cabinet Member for Communities and Neighbourhood Services

Meeting Date: 17/01/12

Keyword: Health; Employment, jobs and careers; Information and communication; Business and industry; Life in the community; Health, well-being and care;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Adopting the Food Standard Agency's Food Hygiene Rating Scheme

Description: Purpose of report: The City of York Council has been operating the Scores on the Doors food hygiene scheme for over two years. Since this scheme was launched, the Food Standards Agency (FSA) have developed the Food Hygiene Rating Scheme (FHRS). The FSA would like to see all local authorities adopt this scheme.

The Cabinet Member will be asked to approve the move to the Food Hygiene Rating Scheme.

Wards Affected:

Report Writer: Sean Suckling

Deadline for Report: 03/01/12

Lead Member: Cabinet Member for Communities and Neighbourhood Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Sean Suckling

sean.suckling@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact the report author - Sean Suckling Tel: 01904 551599 Email: sean.suckling@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Adopting the Food Standard Agency's Food Hygiene Rating Scheme

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Corporate Services

Meeting Date: 17/01/12

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Quarterly Write Off Report

Description: Purpose of report: To Write Off Bad Debt.

The Cabinet Member is asked to: Agree in consultation with the Chief Financial Officer.

This item has been abandoned as there are no write-offs requiring the Cabinet Member's approval at this time.

Wards Affected: All Wards;

Report Writer: David Walker

Deadline for Report: 03/01/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: David Walker

david.walker@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact the report author David Walker - Tel: 01904 552261 Email: david.walker@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: None.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 30/01/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: 24/01/12

Keyword: Be significant in terms of its effects on communities; Housing; Property;

Item Type: Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: The Affordable Homes Programme 2011-15: Opportunities and Challenges

Description: Purpose of report:

1. To inform the Cabinet Member of the framework under which the Affordable Homes Programme 2011-15 has been agreed by the Homes and Communities Agency and to outline the programme for York.
2. To outline the challenges and opportunities the Affordable Homes Framework brings for affordable housing delivery in York.
3. To advise the Cabinet Member of the impact of the Affordable Rent model to homes managed by housings associations in the city.
4. To seek a steer from the Cabinet Member on potential changes to the council's affordable housing policy on private development arising from the new Affordable Rent model.

The Cabinet Member is asked to note the contents of the report under 1, 2, 3 and to make a decision under 4.

This report has been slipped to the January meeting to allow further time to consider the report and recommendations.

Wards Affected: All Wards;

Report Writer: Paul Stamp

Deadline for Report: 06/12/11

Lead Member: Cabinet Member for Health, Housing and Adult Social Services

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Paul Stamp

paul.stamp@york.gov.uk

Implications: Equalities, Planning

Level of Risk: 01-03 Acceptable

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact the report author - Email: paul.landais-stamp@york.gov.uk Tel: 01904 554098

Process: Contact the report author

Consultees: Contact the report author

Background Documents: The Affordable Homes Programme 2011-15:
Opportunities and Challenges

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: 24/01/12 **Keyword:** Housing;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: A Revised Regulatory Framework for Social Housing in England from April 2012

Description: Purpose of the report: To advise the Cabinet Member of the proposed changes to social housing regulation which are to come into effect from April 2012 and to consider the proposed response posed by the consultation questions.

The Cabinet Member is asked to approve the response to the consultation. This issue has been added as an urgent item to the plan as the response to consultation is required prior to the next Decision Session.

This item has been added to the Forward Plan as an urgent item as the consultation period ends on 10 February 2012.

Wards Affected:

Report Writer: Sharon Brown **Deadline for Report:** 10/01/12
Lead Member: Cabinet Member for Health, Housing and Adult Social Services
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Sharon Brown

sharon.brown@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Sharon Brown
Tel: 01904 554362

Process: Contact report author.
Tel: 01904 554362

Consultees: Managers within Housing

Background Documents: Committee Report for A revised regulatory framework for social housing in England from april 2012

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for City Strategy

Meeting Date: 02/02/12

Keyword: Transport;

Item Type: Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: 20mph Speed Limit Policy Approach

Description: Purpose of the report: The report sets out the progress made to date in implementing two pilot schemes within the city. It also sets out the policy approach to implementing 20mph speed limits across the city and what elements of the policy need to be informed by the outcome of the pilot sites. The report contains an indication of the proposed programme for when and where 20mph speed limits will be rolled out across the city and relates to the proposed programme to the petitions that have been received.

The Cabinet Member is asked to note the progress on two pilot schemes and agree the way forward on those pilots. Approve the recommendation that the 20mph speed limit policy approach be adopted.

This item has been abandoned as the Cabinet Member has instructed extensive work to be undertaken in this area before a report can be provided.

Wards Affected:

Report Writer: Ruth Stephenson **Deadline for Report:** 19/01/12

Lead Member: Cabinet Member for City Strategy

Lead Director: Director of City Strategy

Contact Details: Ruth Stephenson

ruth.stephenson@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Please contact the report author Ruth Stephenson.
Tel: 01904 551372

Process: Please contact the report author Ruth Stephenson.
Tel: 01904 551372

Consultees: Please contact the report author Ruth Stephenson.
Tel: 01904 551372

Background Documents: None.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Crime and Community Safety

Meeting Date: 07/02/12

Keyword: Crime & Disorder; Policy Framework; Legal; Business and industry;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Review of Street Trading Enforcement Controls

Description: Purpose of report: To review the current landscape of street trading controls and enforcement policy.

The Cabinet Member is asked to note the report and approve an amended policy on street trading enforcement.

Wards Affected:

Report Writer: Colin Rumford

Deadline for Report: 24/01/12

Lead Member: Cabinet Member for Crime and Community Safety

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Colin Rumford

colin.rumford@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact the report author - Tel: 01904 55 1502 Email: colin.rumford@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Review of Street Trading Enforcement Controls

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Crime and Community Safety

Meeting Date: 07/02/12

Keyword: Be significant in terms of its effects on communities; Health; Crime & Disorder; Environment; Legal; Life in the community; Health, well-being and care;

Item Type: Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Public Protection Legal Actions

Description: Purpose of report: To inform the Cabinet Member of the outcome of formal enforcement action taken in accordance with the enforcement policy for environmental health, trading standards and licensing services in the period 1st July - 30th September 2011.

The Cabinet Member is asked to review prosecution work and approve the continuation of the current policy on legal actions.

This report has been slipped to 7 February Decision Session in order that it can be considered alongside the report on the Review of Street Trading Enforcement Controls.

Wards Affected:

Report Writer: Colin Rumford **Deadline for Report:** 24/01/12

Lead Member: Cabinet Member for Crime and Community Safety

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Colin Rumford

colin.rumford@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact the report author - Colin Rumford Tel: 01904 551502 Email: colin.rumford@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Public Protection Legal Actions

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Budget;

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Treasury Management Annual Strategy Statement and Prudential Indicators 2012/13 to 2016/17

Description: Purpose of the report: To inform Members of Treasury Management strategy and prudential indicators for 2012/13 to 2016/17.

Members are asked to approve the strategy and indicators.

Wards Affected:

Report Writer: Louise Branford-White **Deadline for Report:** 02/02/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: Louise Branford-White

louise.branford-white@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author
Louise Branford-White 01904 551127
Email: louise.branford-white@york.gov.uk

Process: Contact Report Author Louise Branford-White 01904 551127
Email: louise.branford-white@york.gov.uk

Consultees: Contact Report Author

Background Documents: Committee Report for Treasury Management Annual Strategy Statement and Prudential Indicators 2012/13 to 2016/17

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Budget;

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Q3 Capital Monitor 2011/12

Description: Purpose of report: To provide Members with an update on the Capital Programme.

Members are asked to note the issues and approve any variations to the programme as necessary.

Wards Affected:

Report Writer: Louise Branford-White **Deadline for Report:** 02/02/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: Louise Branford-White

louise.branford-white@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact the report author Louise Branford-White - Tel: 01904 551187 Email: louise.branford-white@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Q3 Capital Monitor 2011/12

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Budget;

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Programme Budget 2012/13 - 2016/17

Description: Purpose of the report: presents the current position of the 2011/12 - 2015/16 Capital Programme, highlights the existing funding position and associated pressures and considers the bids received as part of this years Capital Resource Allocation Model (CRAM) process covering the period 2012/13 - 2016/17.

Members are asked to: recommend to Council the revised capital programme set out in the report

Wards Affected:

Report Writer: Louise Branford-White **Deadline for Report:** 02/02/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: Louise Branford-White

louise.branford-white@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author
Louise Branford-White 01904 551127
Email: louise.branford-white@york.gov.uk

Process: Contact Report Author Louise Branford-White 01904 551127
Email: louise.branford-white@york.gov.uk

Consultees: Contact Report Author

Background Documents: Committee Report for Capital Programme Budget
2012/13 - 2016/17

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Budget;

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Financial Strategy 2012/13 to 2016/17

Description: Purpose of the report: To present financial strategy, including the detailed Revenue Budget proposals for 2012 - 2014.

Members are asked to: recommend to Council approval of the budget proposals as outlined in the report and set out in detail within the financial strategy

Wards Affected:

Report Writer: Debbie Mitchell **Deadline for Report:** 02/02/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author - Debbie Mitchell 01904 554161

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Committee Report for Financial Strategy 2012/13 to 2016/17

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Environment; Be significant in terms of its effects on communities;

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Waste Management and Minimisation Strategy 2012 - 2015

Description: Purpose of report: To provide an update on work undertaken to meet the aims of the strategy and focus the development of the strategy 2012-2015 in response to current position, trends, legislative changes and economic pressures.

Members are asked to: Note the strategy's focus on Zero Waste York as the driver for future policies and service provision. Approve the direction of travel 2012 -2015. Note the update on the work undertaken by waste services.

The reason this item has slipped from the January to the February meeting: Following matters arising at Communities & Neighbourhoods Departmental Management Team with respect to additional budget proposals which need to be investigated further, which will impact on aspects of the strategy and will need to be included in the strategy before it goes to Cabinet this report needs to put back to February to allow that work to be done.

Wards Affected:

Report Writer: Liz Levett
Lead Member: Cabinet Member for Communities and Neighbourhood Services
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Liz Levett
liz.levett@york.gov.uk

Deadline for Report: 02/02/12

Implications Financial

Level of Risk: 01-03 Acceptable
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author: Liz Levett. Tel 01904 553101

Process: Contact Report Author: Liz Levett, Tel 01904 553101

Consultees: Contact Report Author: Liz Levett, Tel 01904 553101

Background Documents: Committee Report for Waste Management and Minimisation Strategy 2012 - 2015

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Budget;

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Q3 Finance Monitor 2011/12

Description: Purpose of report: To provide members with an update on 2011/12 financial performance.

Members are asked to: Note the issues.

Wards Affected:

Report Writer: Debbie Mitchell

Deadline for Report: 02/02/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact the report author Debbie Mitchell - Tel: 01904 554161 Email: debbie.mitchell@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Q3 Finance Monitor 2011/12

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Budget;

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Treasury Management Monitor 3 and Prudential Indicators 2011/12

Description: Purpose of report: To provide members with an update on the treasury management position.

Members are asked to: Note the issues and approve adjustments as required to the prudential indicators of strategy.

Wards Affected:

Report Writer: Louise Branford-White **Deadline for Report:** 02/02/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: Louise Branford-White

louise.branford-white@york.gov.uk

Implications: Financial

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact the report author Louise Branford-White - Tel: 01904 551187 Email: louise.branford-white@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Treasury Management Monitor 3 and Prudential Indicators 2011/12

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Be significant in terms of its effects on communities; Budget; Housing; Employment, jobs and careers; People and organisations; Life in the community;

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Changes to Council Tax Benefit

Description: Purpose of Report: To inform members about the cuts to Council Tax Benefit proposed by the government.

Members are asked to consider how they would like to deal with the implications to York residents.

Wards Affected:

Report Writer: David Walker

Deadline for Report: 31/01/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: David Walker

david.walker@york.gov.uk

Implications Equalities, Financial

Level of Risk: 16-20 Action plan required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact the report author - Tel: 01904 552261 Email: david.walker@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Changes to Council Tax Benefit

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Be significant in terms of its effects on communities;

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Equality Act 2010 - Implementing the public sector duties in City of York Council

Description: Purpose of the report: The public sector duties in the Equality Act 2010 support public bodies to improve quality of life outcomes in their areas. They came into effect in April and September 2011. The report will summarise the duties as outlined in legislation and how the government and the Equality and Human Rights Commission expect us to meet them. It will outline proposals for action to meet the duties and also minimum standards for these actions.

Cabinet will be requested to consider and approve the actions proposed in the report.

This item has been slipped to the February meeting to allow more time to develop an action plan for excellence for the Equalities Framework for Local Government.

Wards Affected:

Report Writer: Charlie Croft, Evie Chandler **Deadline for Report:** 31/01/12

Lead Member: Councillor Sonja Crisp

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture, Evie Chandler

charlie.croft@york.gov.uk, evie.chandler@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact the report author - Evie Chandler Tel: 01904 551704 Email: evie.chandler@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Equality Act 2010 - Implementing the public sector duties in City of York Council

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Housing; Budget; Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Housing Revenue Account (Finance) Plan

Description: Purpose of Report: To set out the Housing Business Plan following Housing Revenue Account (HRA) reform and the introduction of self financing from April 2012.

Members are asked to approve the outline HRA business plan and agree the recommendations.

This item has slipped from the January to the February meeting to coincide with other budget papers.

Wards Affected:

Report Writer: Steve Waddington
Lead Member: Councillor Tracey Simpson-Laing, Councillor Julie Gunnell
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Steve Waddington, Assistant Director Housing and Public Protection

Deadline for Report: 02/02/12

steve.waddington@york.gov.uk

Implications: Financial

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact the report author - Tel: 01904 554016 Email: steve.waddington@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Housing Revenue Account
Business Plan

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/02/12

Keyword: Policy Framework; Be significant in terms of its effects on communities;

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: City of York Council's response to the Fairness Commission Interim Report

Description: To describe how the Council will respond to recommendations made in the Fairness Commission's Interim Report.

Wards Affected: Members are asked to: Agree the response to the Commission
All Wards;

Report Writer: Jane Collingwood **Deadline for Report:** 02/02/12

Lead Member: Councillor James Alexander

Lead Director: Chief Executive

Contact Details: Jane Collingwood

jane.collingwood@york.gov.uk

Implications All Implications

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author: Jane Collingwood, Strategy and Development Officer, Tel 01904 553407 E-Mail: jane.collingwood@york.gov.uk

Process: Contact Report Author

Consultees: Fairness Commission

Background Documents: Committee Report for City of York Council's response to the Fairness Commission Interim Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/02/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: 22/02/12 **Keyword:** Be significant in terms of its effects on communities;

Item Type: Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Proposal for the council to provide a commercial loan to Advent Developments to kick-start construction of 37 new homes at the former Shipton Street School site, Clifton.

Description: Purpose of report: To seek Cabinet Member approval to loan £200k on commercial terms to Advent Developments. This will enable buildign work on 37 new homes, including 11 affordable homes, to begin on a stalled site at the former Shipton Street school site, Clifton.

Wards Affected: The Cabinet Member is asked to support the recommendation of the report to approve a commercial loan of £200,000. Clifton Ward;

Report Writer: Paul Stamp **Deadline for Report:** 08/02/12
Lead Member: Cabinet Member for Health, Housing and Adult Social Services
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Paul Stamp

paul.stamp@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact the Report Author: Paul Landais-Stamp, Housing Strategy Manager, Tel 01904 554098 E-mail: paul.landais-stamp@york.gov.uk

Process: Contact report author

Consultees: Contact report author

Background Documents: Proposal for the council to provide a commercial loan to Advent Developments to kick-start construction of 37 new homes at the former Shipton Street School site, Clifton.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health, Housing and Adult Social Services

Meeting Date: 22/02/12 **Keyword:** Housing;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Housing Services Q3 Service Plan Progress Report

Description: Purpose of Report: To update the Cabinet Member for Health, Housing and Adult Social Services on the progress of the Housing Service Plan and Performance indicators.

The Cabinet Member is asked to note progress and agree remedial actions.

This issue has been removed from the Plan as performance reports are no longer taken to Decision Sessions for consideration.

Wards Affected: All Wards;

Report Writer: Sharon Brown **Deadline for Report:** 14/02/12
Lead Member: Cabinet Member for Health, Housing and Adult Social Services
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Sharon Brown

sharon.brown@york.gov.uk

Implications All Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact the report author Tel: (01904) 55 4362 Email:
sharon.brown@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: None.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/03/12

Keyword: Policy Framework; Property; Employment, jobs and careers; Government, politics and public administration; People and organisations; Business and industry; Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Delivering the Council Plan Core Capabilities - Five Strategies

Description: Purpose of Report: To sign off five strategies which are instrumental to the delivery of the Council Plan core capabilities. These are: Procurement Strategy Workforce Development Strategy Customer Strategy Innovation Strategy Asset Management Strategy

Members are asked to: Agree the strategies. The Procurement and Workforce Development strategies will be referred to full Council for agreement.

Wards Affected: All Wards;

Report Writer: Tracey Carter

Deadline for Report: 21/02/12

Lead Member: Councillor Julie Gunnell

Lead Director: Chief Executive

Contact Details: Tracey Carter, Assistant Director-Transformation and Procurement

tracey.carter@york.gov.uk

Implications All Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the

savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author, Tracey Carter, Assistant Director, Tel 01904 553419, E-Mail: tracey.carter@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Committee Report for Delivering the Council Plan Core Capabilities - Five Strategies

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/03/12

Keyword: Be significant in terms of its effects on communities;

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Minutes of Working Groups

Description: Purpose of Report: This report presents the minutes of recent meetings of the Young People's Working Group, the Local Development Framework Working Group and the Equality Advisory Group and asks Members to consider the advice given by the groups in their capacity as advisory bodies to the Cabinet.

Members are asked to: Note the minutes and decide whether they wish to approve the specific recommendations made by the Working Groups, and/or respond to any of the advice offered by the Working Groups.

Wards Affected:

Report Writer: Jayne Carr

Deadline for Report: 21/02/12

Lead Member: Cabinet Leader (incorporating Economic Development)

Lead Director: Director of Customer & Business Support Services

Contact Details: Jayne Carr, Democracy Officer

jayne.carr@york.gov.uk

Implications All Implications

Level of Risk: 01-03 Acceptable

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact the report author - Tel: 01904 552030 Email: jayne.carr@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Minutes of Working Groups

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/03/12

Keyword: Be significant in terms of its effects on communities; Housing; Adult Social Care; Health; Education; Service Monitoring; Crime & Disorder; Environment; Policy Framework; Property; Budget; Information and communication; People and organisations; Life in the community; Health, well-being and care;

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Customer Strategy 2011-13

Description: Purpose of report: To seek approval for the council's Customer Strategy and the action plans to deliver and support the priorities within the Council Plan. Members are asked to approve the refreshed Customer Strategy 2011-13. This item has now been slipped to the March meeting to further consult with internal and external stakeholders , and to fully consider the impact of the 2012/14 budget'.

Wards Affected: This item has been abandoned as a separate item on the Forward Plan titled "Delivering the Council Plan Core Capabilities - Five Strategies" encompasses the Customer Strategy.
All Wards;

Report Writer: Pauline Stuchfield
Lead Member: Councillor Julie Gunnell
Lead Director: Director of Customer & Business Support Services
Contact Details: Pauline Stuchfield, Assistant Director Customers and People

pauline.stuchfield@york.gov.uk

Implications C&C,Equalities,Financial,Resources,ITT,M&C,Property

Level of Risk: 09-15 Constant
monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact the report author -Email:
pauline.stuchfield@york.gov.uk Tel: 01904 551706

Process: Revision of existing Customer Strategy with a full focus on channel shift and customer need.

Consultees: Equalities Advisory Group, Customers in Acomb.

Background Documents: None.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/03/12

Keyword: Be significant in terms of its effects on communities; Housing; Adult Social Care; Health; Transport; Education; Service Monitoring; Crime & Disorder; Environment; Policy Framework; Property; Legal; Budget; Employment, jobs and careers; Information and communication; People and organisations; Business and industry; Life in the community; Leisure and culture; Health, well-being and care; Education and skills;

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Workforce Strategy 2011-15

Description: Purpose of report: To seek approval for the council's Workforce Strategy to deliver a healthy, responsive and skilled work force to deliver the priorities within the Council Plan.

Members are asked to approve the new Workforce Strategy 2011-15.

This item has now been slipped to the March meeting to further consult with internal and external stakeholders , and to fully consider the impact of the 2012/14 budget'.

This item has been abandoned as a separate item on the Forward Plan titled "Delivering the Council Plan Core Capabilities - Five Strategies" encompasses the Customer Strategy.

Wards Affected:

Report Writer: Pauline Stuchfield **Deadline for Report:** 21/02/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: Pauline Stuchfield, Assistant Director Customers and People

pauline.stuchfield@york.gov.uk

Implications C&C,Equalities,Financial,Resources,ITT,M&C,Property

Level of Risk: 16-20 Action plan required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact the report author - Email:

auline.stuchfield@york.gov.uk Tel: 01904 551706

Process: To deliver the strategy through work stream management of the priority areas.

Consultees: Equalities Advisory Group, Staff Equality Reference Group.

Background Documents: None.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/03/12

Keyword: Budget; Finance; Leisure and culture;

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: York Citizens Theatre Trust Funding 2012-16

Description: Purpose of report: To consider the provision of grant funding to the Theatre for the period 2012-2016.

Members are asked to approve the funding for this period.

This report has slipped to the March meeting to fit with the timetable for the Council's budget process.

Wards Affected: Guildhall Ward;

Report Writer: Charlie Croft **Deadline for Report:** 23/02/12

Lead Member: Councillor Sonja Crisp

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications Equalities, Financial, Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact the report author - Tel: 01904 553371, Email: charlie.croft@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for York Citizens Theatre Trust Funding 2012-16

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/03/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: York Museums Trust (YMT) Funding 2013-18

Description: Purpose of report: The Cabinet will be asked to approve funding for the period 2013-18 in response to a business plan to be submitted by the Yorkshire Museums Trust.

Members are asked to: Consider the report and approve the funding.

This report was withdrawn from consideration at the 6 December 2011 Cabinet meeting as it required additional financial work and to fit in with the timetable for the Council's budget process.

Wards Affected:

Report Writer: Charlie Croft **Deadline for Report:** 23/02/12
Lead Member: Councillor Sonja Crisp
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications Equalities, Financial, Property

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact the report author, Charlie Croft Tel: (01904) 551811 Email: charlie.croft@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for York Museums Trust (YMT) Funding 2008-13

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/03/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Funding the Voluntary Sector 2012 - 2015

Description: The purpose of this report is to approve grant funding to voluntary sector organisations for the 3 years 2012-2015. (Some of the grants are over £50k and therefore require Cabinet approval).

Members are asked to approve the grants.

This report has been slipped from the November meeting to allow more time for discussion with the voluntary sector.

This report has now been slipped to the April meeting to await the outcome of the Fairness Commission and to fit with the timescales of the Council's overall budget process.

Wards Affected: All Wards;

Report Writer: Adam Gray

Deadline for Report: 06/02/12

Lead Member: Councillor James Alexander

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

Implications Equalities, Financial

Level of Risk: 01-03 Acceptable

Reason Key:

Making Representations: Contact the report author - Adam Gray Telephone (01904) 551053 or email adam.gray@york.gov.uk

Process: Contact report author

Consultees: Contact report author

Background Documents: Committee Report for Funding the Voluntary Sector 2012-15

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/03/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: The Future of Neighbourhood Working

Description: Purpose of Report: This report sets out a new model for neighbourhood working in York.

The Cabinet will be asked to approve a new model for neighbourhood working including: the roll out of elements of the area working pilot across the city; the introduction of service contracts; a new focus for the Neighbourhood Management Unit; reorganisation of other front-line posts to support the new way of working.

This report was slipped from the October meeting to the November meeting to allow further work to be undertaken on the options. This report was slipped to the December meeting to enable additional work to be undertaken on the report. This report was then slipped to the January meeting to allow time to take account of initial findings from the Fairness Commission. The report has now been slipped to the March meeting to await the outcome of the budget process.

Wards Affected:

Report Writer: Charlie Croft **Deadline for Report:** 23/02/12
Lead Member: Councillor Sonja Crisp
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications Equalities, Financial, Resources

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact the report author Charlie Croft (01904) 553371
or Email: charlie.croft@york.gov.uk

Process: The new model will support the delivery of ward action plans produced in consultation with ward committees.

Consultees: Contact the report author

Background Documents: Committee Report for The Future of Neighbourhood Working

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 06/03/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Review of Pre Application Advice Service

Description: Purpose of Report: The report assesses the first year of operation of the fee based planning advice service, and makes recommendations upon the continuation of the service and the fee levels.

Members will be asked to note the assessment and to decide whether the service will continue and the charges involved.

Wards Affected:

Report Writer: Jonathan Carr **Deadline for Report:** 23/02/12

Lead Member: Cabinet Member for City Strategy

Lead Director: Director of City Strategy

Contact Details: Jonathan Carr

jonathan.carr@york.gov.uk

Implications Planning

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact report Author, Jonathan Carr, Head of Development Management, Tel 01904 551303 E-mail: jonathan.carr@york.gov.uk

Process: Please contact the report author Jonathan Carr.

Consultees: Please contact the report author Jonathan Carr.

Background Documents: Committee Report for Review of Pre Application Advice Service

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Crime and Community Safety

Meeting Date: 06/03/12

Keyword: Crime & Disorder; Legal; Employment, jobs and careers; Life in the community;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: E-Crime Enforcement

Description: Purpose of report: To inform members of a successful funding bid (in partnership with North Yorkshire) to provide an internet consumer crime enforcement facility for the whole of England and Wales for 2012-15.

The Cabinet Member is asked to note the report and agree to an expansion of the regional trading standards Scambuster Team (currently employed by City of York) to undertake the work.

This item has slipped from the February meeting to the March meeting due to the grants contracts being delayed.

Wards Affected:

Report Writer: Colin Rumford **Deadline for Report:** 21/02/12

Lead Member: Cabinet Member for Crime and Community Safety

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Colin Rumford

colin.rumford@york.gov.uk

Implications C&C

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact the report Tel: 01904 551502 Email: colin.rumford@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for E-Crim Enforcement

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for City Strategy

Meeting Date: 08/03/12 **Keyword:** Economics and finance;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: 2012/13 City Strategy Capital Programme Budget Report

Description: Purpose of the Report : The report sets out the proposed 2012/13 programme of works to be delivered using the City Strategy Capital Programme budget.

The Cabinet Member is asked to approve the list of schemes to be delivered in 2012.

Wards Affected:

Report Writer: Tony Clarke **Deadline for Report:** 23/02/12

Lead Member: Cabinet Member for City Strategy

Lead Director: Director of City Strategy

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact report author Tony Clarke.
Tel: 551641
tony.clarke@york.gov.uk

Process: Please contact report author Tony Clarke

Consultees: Please contact report author Tony Clarke

Background Documents: Committee Report for 2012/13 City Strategy Capital Programme Budget Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for City Strategy

Meeting Date: 08/03/12

Keyword: Be significant in terms of its effects on communities; Transport;

Item Type: Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Water End/Clifton Green junction: Options for Reinstating a Separate Left-Turn Lane on the Water End Approach.

Description: Purpose of the report: This report discusses the feedback from consultation on two options for reinstating a left-turn traffic lane on the Water End approach to the Clifton Green signals.

The Cabinet Member is asked to: consider the feedback received from the public consultation and make a decision about changes to the junction approach from Water End.

Wards Affected: Clifton Ward;

Report Writer: Jon Pickles

Deadline for Report: 23/02/12

Lead Member: Cabinet Member for City Strategy

Lead Director: Director of City Strategy

Contact Details: Jon Pickles, Highway Safety Engineer (Transport & Safety)

jonathan.pickles@york.gov.uk

Implications Highways

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Please contact the report author Jonathan Pickles.

Process: 400 consultation leaflets were distributed to local residents prior to Christmas 2011. Information also publicised on the Council's website and distributed in 'Your Voice' along with Local Ward Newsletters.

Consultees: Local residents, road users, emergency services, cycling organisations, Rawcliffe Parish Council, Local Ward Members and other key stakeholders.

Background Documents: Water End/Clifton Green junction: Options for Reinstating a Separate Left-Turn Lane on the Water End Approach.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for City Strategy

Meeting Date: 08/03/12

Keyword: Be significant in terms of its effects on communities;

Item Type: Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: The future management arrangements for public open space at Mayfield Grove, York

Description: Purpose of Report: The report will provide the necessary background and context and set out the actions required and the process to be followed to secure the long-term management of land designated as public open space at Mayfield Grove York in accordance with the terms of a Section 106 agreement dated 1997 attached to planning approval for housing development on adjacent land.

The Cabinet Member is asked to consider the report and any representations and agree the actions required and process to be followed in securing the long term management / stewardship to the public open sapce land at Mayfield Grove, York as per the 1997 Section 106 agreement.

Wards Affected: Dringhouses & Woodthorpe Ward;

Report Writer: David Warburton **Deadline for Report:** 23/02/12

Lead Member: Cabinet Member for City Strategy

Lead Director: Director of City Strategy

Contact Details: David Warburton

david.warburton@york.gov.uk

Implications Legal

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Please contact the report author David Warburton, Head of Design Conservation & Sustainable Development, Tel 01904 551312, E-mail: david.warburton@york.gov.uk

Process: Please contact the report author David Warburton.

Consultees: Please contact the report author David Warburton.

Background Documents: The future management arrangements for public open space at Mayfield Grove, York

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Leisure, Culture and Social Inclusion

Meeting Date: 13/03/12 **Keyword:** Leisure and culture;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Communities and Culture Qtr 3 Service Plan Progress Report

Description: Purpose of Report: To update the Cabinet Member for Leisure, Culture and Social Inclusion on the progress of Communities and Culture's Service Plan and Performance indicators.

The Cabinet Member is asked to: Note progress and agree remedial actions.

This issue has been removed from the Plan as performance reports are no longer taken to Decision Sessions for consideration.

Wards Affected: All Wards;

Report Writer: Sharon Brown **Deadline for Report:** 28/02/12

Lead Member: Cabinet Member for Leisure, Culture and Social Inclusion

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Sharon Brown

sharon.brown@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact the report author: Sharon Brown Tel: (01904) 554362 Email: sharon.brown@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: None.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 13/03/12 **Keyword:** Service Monitoring;
Education;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Governor Support & Development Service Report

Description: Purpose of the Report: To recognise that governance was a crucial aspect of school improvement, the Cabinet Member requested that a paper be presented to the Decision Session in March covering issues including vacancy rates on governing bodies (not only LA vacancies), new governance arrangements and the support offered to governors by the Governance Service.

The Cabinet Member is asked to note the information provided.

Wards Affected:

Report Writer: Sue Pagliaro **Deadline for Report:** 28/02/12
Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Adults, Children & Education

Contact Details: Sue Pagliaro

sue.pagliario@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to the report author, Sue Pagliaro, Head of Governor Support, Tel 01904 554258, E-mail: sue.pagliario@york.gov.uk

Process: Contact report author

Consultees: Contact report author

Background Documents: Committee Report for Governor Support & Development Service Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 13/03/12 **Keyword:** Education;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Communities & Culture Qtr 3 Service Plan Progress Report

Description: To update the Cabinet Member for Education, Children & Young People's Services on progress of the Communities Service Plan and Performance Indicators.

The Cabinet Member is asked to: Note progress and agree remedial actions.

This issue has been removed from the Plan as performance reports are no longer taken to Decision Sessions for consideration.

Wards Affected: All Wards;

Report Writer: Sharon Brown **Deadline for Report:** 28/02/12
Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Communities & Neighbourhoods
Contact Details: Sharon Brown

sharon.brown@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact the report author - Sharon Brown - Tel: 01904 554362, Email: sharon.brown@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: None.

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 13/03/12 **Keyword:** Education;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Appointment of Local Authority (LA) School Governors

Description: Purpose of report: To provide information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or reappointment, of the listed nominees. The affect of making these appointments will be greater effectiveness and efficiency of school governing bodies in discharging their statutory duties. Effects will be seen immediately after appointment as nominees take up their governor roles.

The Cabinet Member is asked to: Approve the school governor appointments.

Wards Affected:

Report Writer: Sue Pagliaro **Deadline for Report:** 28/02/12
Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Adults, Children & Education

Contact Details: Sue Pagliaro

sue.pagliario@york.gov.uk

Implications

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author: Sue Pagliaro, Head of Governor Support, Tel 01904 554258 E-mail: sue.pagliario@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Committee Report for Appointment of Local Authority (LA) School Governors

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 13/03/12 **Keyword:** Education and skills; People and organisations;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Update on the Restructuring of Young People's Services

Description: Purpose of Report: The report will update the Cabinet Member on progress towards implementing the restructure of Young People's Services that commenced last year.

The Cabinet Member will be asked to note the contents of the report and comment if she wishes.

Wards Affected:

Report Writer: Paul Murphy **Deadline for Report:** 28/02/12

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Adults, Children & Education

Contact Details: Paul Murphy, Assistant Director Integrated Commissioning

paul.murphy@york.gov.uk

Implications Resources

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to the report author: Paul Murphy, Assistant Director Integrated Commissioning Tel 01904 554000 email: paul.murphy@york.gov.uk

Process: Contact Report Author

Consultees: All staff in YOT/YPS
Unions, particularly Unison

Background Documents: Committee Report for Update on the Restructuring of Young People's Services

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children and Young People's Services

Meeting Date: 13/03/12 **Keyword:** Education;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Proposed admission arrangements for primary and secondary schools in York for September 2013

Description: Purpose of Report: The CYC admissions policies and numbers to be admitted into primary and secondary schools for the 2013-14 school year, for all Community and Voluntary Controlled schools in the LA area must be agreed by the statutory deadline of 15 April 2012 and published by 01 May 2012. Resulting effects to be seen from September 2013.

The Cabinet Member will be asked to approve the CYC admissions arrangements for September 2013.

Wards Affected:

Report Writer: Tom Chamberlain, **Deadline for Report:** 28/02/12
Jake Wood

Lead Member: Cabinet Member for Education, Children and Young People's Services

Lead Director: Director of Adults, Children & Education

Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team, Jake Wood, Policy Officer
tom.chamberlain@york.gov.uk, jake.wood@york.gov.uk

Implications Equalities, Resources, Legal

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: By email to the report authors. Tom Chamberlain, School Admissions, Directorate Support and Community Transport Manager, Tel 01904 554239 e-mail: tom.chamberlain@york.gov.uk and Jake Wood, Policy Support Manager, Tel 554171 e-mail: jake.wood@york.gov.uk

Process: Consultation between 02 December 2011 and 14 February 2012 in line with School Admissions Code of Practice.

Consultees: Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches.

Background Documents: Committee Report for Proposed admission arrangements for primary and secondary schools in York for September 2013

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/03/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Communities and Neighbourhood Services

Meeting Date: 20/03/12

Keyword: Budget; Environment; Health, well-being and care; Legal; Property; Transport and infrastructure; Transport; Be significant in terms of its effects on communities;

Item Type: Cabinet Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Annual Highway Maintenance Report

Description: Purpose of Report: This report outlines the performance of Highway Maintenance Services throughout 2011-2012, it also proposes a programme of highway works for 2012-2013.

Members are asked to: Take note of the performance/outcomes of 2011-2012 and approve the list of proposed highway works for 2012-2013.

Wards Affected:

Report Writer: Andy Binner

Deadline for Report: 06/03/12

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Andy Binner

Implications Highways

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author: Andy Binner, Head of Highway Infrastructure Tel 553231 E-mail: andy.binner@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Annual Highway Maintenance Report

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/04/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 03/04/12

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Alternative Delivery Models for Cultural Services

Description: Purpose of report: This report asks the Cabinet for permission to further develop a proposal for an alternative delivery model for cultural services.

The report will ask the Cabinet to: Note the initial feasibility work undertaken; Agree to the proposal being further developed; Agree a consultation plan on the proposal.

This report has now been slipped to the April meeting to allow time for public consultation.

Wards Affected:

Report Writer: Charlie Croft **Deadline for Report:** 22/03/12
Lead Member: Councillor Sonja Crisp
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications Equalities, Legal

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact the report author - Charlie Croft Tel: 01904 551811 Email: charlie.croft@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Alternative Delivery Models for Cultural Services

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/04/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 03/04/12

Keyword: Be significant in terms of its effects on communities; Health; Transport; Environment; Transport and infrastructure;

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Low Emission Strategy Update

Description: Purpose of Report: To update the Cabinet on measures within and progress towards a low emission strategy for York and to seek approval for public consultation.

Members are asked to: Approve the report and public consultation.

Wards Affected:

Report Writer: Mike Southcombe **Deadline for Report:** 20/03/12

Lead Member: Councillor Dave Merrett

Lead Director: Director of Communities & Neighbourhoods, Director of City Strategy

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications Financial,Highways

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact the report author - Tel: 01904 551514 Email: mike.southcombe@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Low Emission Strategy Update

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/04/12

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 03/04/12

Keyword: Be significant in terms of its effects on communities;

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Minutes of Working Groups

Description: Purpose of Report: This report presents the minutes of recent meetings of the Young People's Working Group, the Local Development Framework Working Group and the Equality Advisory Group and asks Members to consider the advice given by the groups in their capacity as advisory bodies to the Cabinet.

Members are asked to: Note the minutes and decide whether they wish to approve the specific recommendations made by the Working Groups, and/or respond to any of the advice offered by Working Groups.

Wards Affected: All Wards;

Report Writer: Jayne Carr

Deadline for Report: 20/03/12

Lead Member: Cabinet Leader (incorporating Economic Development)

Lead Director: Director of Customer & Business Support Services

Contact Details: Jayne Carr, Democracy Officer

jayne.carr@york.gov.uk

Implications All Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact the report author - Tel:01904 552030 Email: jayne.carr@york.gov.uk

Process: Contact the report author

Consultees: Contact the report author

Background Documents: Committee Report for Minutes of Working Groups

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/04/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for City Strategy

Meeting Date: 12/04/12

Keyword: Health; Environment;
Transport and infrastructure;
Be significant in terms of its
effects on communities;

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Air Quality on Salisbury Terrace

Description: Purpose of Report: To update the Cabinet Member of air quality on Salisbury Terrace, to report the results of consultation with local residents regarding declaration of the Air Quality Management Area.

Wards Affected: The Cabinet Member is asked to: Approve the report.
Holgate Ward;

Report Writer: Mike Southcombe **Deadline for Report:** 27/03/12

Lead Member: Councillor Dave Merrett

Lead Director: Director of Communities & Neighbourhoods, Director of City Strategy

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications M&C

Level of Risk: 09-15 Constant
monitoring required

Reason Key: It is significant in terms of
its effect on communities

Making Representations: Contact the report author - Tel: 01904 551514 Email:
mike.southcombe@york.gov.uk

Process: Contact the report author

Consultees: Local residents and members

Background Documents: Committee Report for Air Quality on Salisbury Terrace

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/04/12

FORWARD PLAN ITEM

Meeting: Cabinet Member for Corporate Services

Meeting Date: 17/04/12

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Quarterly Write Off Bad Debt

Description: Purpose of report: To Write Off Bad Debt.

The Cabinet Member is asked to: Agree in consultation with the Chief Financial Officer.

Wards Affected:

Report Writer: David Walker

Deadline for Report: 30/03/12

Lead Member: Councillor Julie Gunnell

Lead Director: Director of Customer & Business Support Services

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact Report Author: David Walker - Tel: 01904 552261 Email: david.walker@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Committee Report for Quarterly Write off bad debt

Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/04/12